

Proposed Program for First Six Months of Fiscal Year 1957:

Continue actions mentioned above under "Current Status of Program." Study new areas that may develop. Continue to experiment with a new staffing pattern in one component of the Agency and install it in other components as the system is perfected. In addition, scrutiny of manpower utilization in all components of the Agency is a continuing process wherein we systematically translate the functional requirements into needed personnel on a strict work-burden basis.

Due to the fact that this Agency has been required to undertake important new assignments in recent months it has been necessary to authorize some increase in our total personnel; in fact, our numbers are slightly greater than they were on 31 December 1955. Our effort, however, has been and will continue to be in the direction of reducing personnel whenever possible without reducing the effectiveness of our work.

Since this report will be appended to your Subcommittee's published report of 30 June 1956, I am sure you appreciate that the security aspects of our work preclude going into very much detail. However, I would be glad to discuss our Program with you in whatever detail you feel appropriate.

Sincerely,

SIGNED

Allen W. Dulles
Director

DD/S:LKW:laq

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CONCUR:

[Redacted Signature Box]

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L. K. WHITE
Deputy Director JUL 1 1956
(Support)

[Redacted Signature Box]

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NORMAN S. PAUL
Legislative Counsel

CFC
DDCI
5 July

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An explanation of items mentioned in the proposed letter to Mr. Davis are as indicated below:

Results Achieved from 1 January to 30 June 1956:

A study of the advisability of combining the Signal Center and the Cable Secretariat convinced us that we should not undertake to do this at the present time.

A study to pursue the advisability of contracting for general services such as upkeep of the roads, running the mess, etc., at [] convinced us that we should not do this.

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The 12 positions which we have saved are a combination of several small procedural changes.

Current Status of Program:

The studies which are to continue are those discussed at the Deputies' Meeting and the Senior Staff Meeting on Monday, 2 July 1956.

[]

It may be possible to save as many as 200 people when we get machines installed in the [] DD/P area. (Frankly, I think that this is just a "hope" and may not ever be a reality.)

We are experimenting with a new staffing pattern in the Office of Communications which should give us better control.

General:

The facts are that our civilian strength has increased by [] positions during the period 1 January to 30 June 1956.

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MEMORANDUM FOR: THE DIRECTOR

The attached proposed letter to Chairman Davis of the Subcommittee on Manpower Utilization (Tab A) is due in his office not later than 6 July. Since he plans to append it to his published report, we have written it in a very vague manner. For your information, however, Tab B explains the specific actions which we have taken and is what we would tell Mr. Davis if he should want further oral explanation.

Request signature on Tab A.

[Redacted Signature Box]

L. K. WHITE
Deputy Director
(Support)

5 Jul 56
(DATE)

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FORM NO. 101 REPLACES FORM 10-101
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Replaces Form 30-4
which may be used.

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